



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Tuesday January 23, 2018

Minutes

- **CALL TO ORDER**

- President Morris called the meeting to order at 6:30 P.M.
- President Morris established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Morris, Ms. Eagle, Ms. Sanchez, and Mr. Shepherd.
- The Pledge of Allegiance was led by Ms. Morris.
- Closed Session began 6:30 P.M.
- Closed Session adjourned 6:44 P.M.
- Open Session began at 6:45 P.M.

- **REPORT ON CLOSED SESSION**

- No actions were taken

- **PUBLIC COMMENTS**

- none

- **REPORTS**

- **Phoenix Student Council Report** – Toni Sindelar reported that council is working on having a leftover table for hungry kids.
- **Phoenix PSC** – Karen Yorn reported that open houses have been going well and that 8th grade volunteers are leading tours. Spring auction will be May 5 with a Harry Potter theme. Goal for Laps for Learning has been set at \$35K
- **Phoenix Campus Language Arts Task Force** – A nice discussion commenced. The task force is using Action Research and current focus is Differentiation and Collaboration. The task force has a two year focus which is currently on Reading. They are looking for a program or texts for vocabulary.
- **Finance Report** – Krystle Onibokun guided us through financials.

- **Acting Superintendent Report/Phoenix Campus Director Report** – Debby Perry reported that there were three instances of break-ins over break the worst of which 25 Chromebooks were stolen from room 22. Alarm company, Sonitrol, is not cutting it and will be replaced in the future with a new vendor. Added door plates and security cameras to help prevent this in the future. Debby is meeting with Miki at least twice monthly at Falcon campus. 350 signed up for the upcoming information meeting. Annual fund Falcon \$170K 63% Phoenix \$177K 46%. Open Enrollment closes February 1, 2018.
- **Falcon Campus Director Report** – Miki Walker reported that Middle School Open House for 5th grade families will be February 5. Jean Ann's class is currently at Yosemite.

- **ACTION / DISCUSSION ITEMS**

- **Facilities** – No update on Moreland School District and new MOU. Bathrooms at Falcon are still anticipated to be scheduled over summer break. We will need to ask for what we want and they will let us know what can be approved.
- **Falcon Campus Charter Renewal** – Charter submission was pulled from SCCOE to make revisions on advice of counsel. Charter submission to be submitted after legal review due to four new laws. Ms. Eagle and Mr. Shepherd will collaborate to make changes to the submission. To make the March 7 hearing at SCCOE we'll need to submit by February 14. Need to reapprove Expulsion and Suspension Policy with new revisions from attorneys.
- **2018-2019 Academic Calendars** – Staff at both schools submitted next year's Academic Calendars. On a motion made by Mr. Mettler and seconded by Mr. Shepherd, the Board voted on Motion #180123.1 to approve the respective calendars for both campuses. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **One Time Mandated Fund** -- On a motion made by Ms. McCreary and seconded by Ms. Eagle, the Board voted on Motion #180123.2 to approve the One Time Mandated Fund. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **School Accountability Report Card (SARC)** -- On a motion made by Mr. Shepherd and seconded by Ms. McCreary, the Board voted on Motion #180123.3 to approve the SARC. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **Diversity Committee** – Plan is to have Mr. Mettler and Ms. Sanchez be co-chairs. Will revisit and vote in April
- **Discovery Experience Committee** – Ms. McCreary to step down. On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #180123.4 to appoint Mr. Shepherd chair of Discovery Experience Committee. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **Election Committee** – To be formed by those not up for reelection. On a motion made by Mr. Shepherd and seconded by Ms. McCreary, the Board voted on Motion #180123.5 to appoint Ms. Sanchez and Ms. Morris as co-chairs of Discovery Election Committee. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.
- **Succession Planning** – Debby Perry provided a job description for proposed Special Education Director. We will need salary ranges for position. Next we reviewed TOSA (Teacher On Special Assignment). We will also need salary ranges for this position.

- **CONSENT CALENDAR**

- The Special Meeting Minutes from 12/19/17 have been removed from the Consent Calendar and will be resubmitted next meeting pending changes.
- On a motion made by Ms. McCreary and seconded by Mr. Mettler, the Board voted on Motion #180123.6 to approve the December Regular Board Meeting Minutes. Approved 6-0. Mr. Mettler – Aye, Ms. McCreary – Aye, Ms. Morris – Aye, Mr. Shepherd – Aye, Ms. Sanchez -- Aye, Ms. Eagle – Aye.

- **BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION**

- Board Operations – Changes to manual on Election Committee to be reviewed in February.
- Board Committees – None
- Correspondence – None
- Future Agenda Items: Expulsion Suspension Policy Change in February, Charter Renewal in February, SPED Director/TOSA in February, Parent Volunteer Agreement (Guidelines) in February, Number of Board Seats for Election in February, Board Members declaring for re-election in March,

- **MINDFULNESS MOMENT**

- Ms. Morris led us in a mindfulness moment.

- **OPEN SESSION ADJOURN**

- The Board adjourned 9:29 P.M.